



## **Oxford Biosystems Statement - COVID-19**

June 1st 2020

The Coronavirus (COVID-19) pandemic is still a changing situation from a public health perspective. The current levels of infection appear to be decreasing however it is necessary to maintain our vigilance and adhere to guidance regarding social distancing and hygiene. Oxford Biosystems remains committed to supporting our employees and the needs of our customers, maintaining a high level of service and expertise during these challenging times.

The safety of our employees is our priority and we have put several measures in place to maintain this, and to safeguard our customers.

- Our office in Oxfordshire has remained open throughout the pandemic, operated by a skeleton staff, to ensure that telephone calls are answered and deliveries to our customers are continued. The majority of our staff have been working from home and we are now encouraging them to return to the office as new hygiene procedures and measures to ensure social distancing are in place.
- All employees have been instructed to adhere to the social distancing guidelines and to use recommended and regular hand washing techniques and PPE when appropriate.
- All international travel and the use of public transport by employees continues to be prohibited.
- Any essential site-specific procedures and access restrictions are discussed with customers prior to engineers and technical specialists visiting site, ensuring we have authorisation to visit customer sites on a case by case basis.  
Non-essential work may still be postponed if necessary to allow resource to be focussed on urgent requirements.

We continue to work closely with all our suppliers to ensure our stock levels are maintained and orders are fulfilled as soon as possible. At the time of this statement there are no product supply issues, including COVID-19 products, however some shipments from suppliers are taking a few days longer than usual due to a reduction in available flights.

Please be assured we will continue to provide a full service with as little disruption as possible during these challenging times. We are closely monitoring the evolving situation and adhering to all PHE and government advice.

If you have any concerns or require any information, please do not hesitate to contact our office. Our sales team and technical specialists are available by phone, email, and on-line meetings if you require any assistance or product information.

Yours sincerely

Fiona Alcock  
CEO

### **Oxford Biosystems Ltd**

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